

# EMERGENCY PREPAREDNESS KIT

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## A Message from your Fire Chief

Emergencies and disasters can happen at any time. Utilities can be out, roads closed and crucial supplies unavailable. While local, provincial and federal officials prepare for emergencies, individuals can plan to be prepared at home and at work.

Everyone should be prepared to take care of themselves and their families for up to three days in the event of an emergency or disaster.

The following are recommended guidelines to assist you in gathering items you should have on hand. Everyone in your family should know where these items are stored.

## Prepare Now, Learn How...

Additional information can be found at  
[www.hanover.ca/emergency](http://www.hanover.ca/emergency)  
[www.emergencymanagementontario.ca](http://www.emergencymanagementontario.ca)

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## Preparedness Questionnaire

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### Community

- I know the unique risks of my community. Yes  No
- I am aware of my community's emergency response plan. Yes  No
- I know the evacuation route for my home. Yes  No
- I am familiar with my son/daughter's school emergency plan. Yes  No
- I am aware of the emergency plan for my workplace. Yes  No

### Home

- I have smoke and CO detectors on each floor and I have tested them in the last six months. Yes  No
- I am aware of an alternate exit for each room on each floor. Yes  No
- The list of emergency telephone numbers is in a safe, easy-to-remember location. Yes  No
- My family and I have identified a meeting place outside the home. Yes  No

### Car

- I understand the importance of having the gas tank at least half full. Yes  No
- I have an emergency survival kit in the car. Yes  No

### My Family and Me

- I am aware of any special needs my family may have during an emergency. Yes  No
- We have emergency plans in place to care for our pets. Yes  No
- We have a home evacuation plan. Yes  No
- Everyone in the family has a copy of the emergency contact numbers list. Yes  No
- We have an emergency kit that is accessible and easily carried. Yes  No
- We have an emergency response plan and have discussed it in detail. Yes  No
- Someone in our family is trained and knows how to provide first aid. Yes  No

## Emergency Personal Preparedness Checklist

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### Emergency Kit – Home

- backpack | duffel bag
- spare eye glasses and or contacts
- loud whistle
- candles, matches and flashlight
- clothing | footwear
- first aid kit
- hand sanitizer
- food | bottled water (7 day supply)
- money
- portable | wind up radio
- warm blankets | survival blankets
- baby | pet food
- spare batteries
- toilet paper | personal supplies
- prescription drugs (check expiration dates)
- fondue pot | fuel | cook stove | plates | utensils | utility knife

### Emergency Kit – Car

- shovel | axe | hatchet
- hand sanitizer
- fire extinguisher
- booster cables
- spare tire
- flashlight and batteries
- loud whistle
- road maps | compass
- change for pay phone
- candles and matches
- emergency | help sign
- water | paper towels
- survival blanket
- sand | salt
- wiper fluid | ice scraper
- first aid kit
- flares
- emergency phone numbers
- can opener | utensils
- cell phone and charger
- tire pump | inflator
- multi pliers | utility knife
- non perishable food items
- hand | foot warmers

### Food and Water Supplies

- protein or fruit bars
- peanut butter or nuts
- crackers
- bottled water
- pet food
- dry cereal or granola
- dried fruit
- canned juices
- canned or jarred baby food and formula
- ready to eat canned meats, fruits, vegetables, soups, freeze dried foods

## Important Papers

- wills | powers of attorney
- driver's licence number
- cheques and money
- copy of driver's licence
- credit card numbers
- citizenship papers | passports
- Doctor's name
- mortgage and other loan information
- social insurance number
- insurance policies
- health card numbers
- bank account numbers
- medication identification numbers
- birth certificates | marriage certificates
- utility contact numbers
- contact lists with emergency phone numbers

## First Aid Kit

- carrying bag | box
- sterile gauze
- triangular bandage
- antiseptic wipes
- hydrocortisone cream
- antibiotic cream and antiseptic solution
- tweezers, sharp scissors, safety pins
- hand | foot warmers
- first aid manual
- adhesive tape
- elastic bandage
- soap
- adhesive bandages in several sizes
- CPR mouthpiece
- disposable instant cold packs
- contact lists with emergency phone numbers

## Emergency Phone Numbers

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POLICE | FIRE | AMBULANCE      **911**

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Family Doctor

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Local Hospital

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Pharmacy

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Animal Hospital

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Local Personal Emergency Contact

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Out of Town Contact

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Ontario Regional Poison Centre      **1.800.267.1371 | 613.737.1100**

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## In Ontario: 211 Service – Every Day and during Incident Response and Recovery

### Preamble

The 211 information service is standards driven. Providers of 211 services are accredited by the Alliance of Information and Referral Systems (AIRS). The goal is for 211 to be the first and best place for everyone in Ontario to find, connect to and communicate with human services by phone and online. In the event of an incident, 211 service is available as a public information line and to complement the community's existing capacity.

### Public Information Line

- 211 service organizations provide and receive information
- 211 is an easy to remember phone number for live answer, multilingual information and referral about community, health and social services 24/7/365 (If 211 regional provider is requested to extend hours of service there may be associated costs)
- The assessment and referrals provided to residents and service providers is confidential, and can help people find services they didn't know existed or are more appropriate for their circumstance
- Includes TTY and email channels
- Monitors news and social media and posts facts or notices to call 211 or visit specified websites for information and rumour control
- Develops and retains relationships with municipal and other social services including those that respond to incidents including local branches of Red Cross, Victim Services, Salvation Army, St John Ambulance and the SPCA to complement their services
- Able to establish a public access point in reception and/or evacuation centres to provide in-person information and/or referrals to both residents and service providers (May have associated costs)

### Specialized Online Database

- 211 service providers collectively maintain a comprehensive, current database of 56,000 human services agencies and programs
- 211 providers maintain local inventories of disaster services and information that is continually updated throughout the recovery period after an incident
- Able to deploy local information websites for public to access in real-time, for current information about post incident services including shelters, food and meals, schools, halls, pharmacies, banks and cash machines, laundromats, etc.
- Collects pre-determined or customized details about people who want to volunteer, including their skills and equipment, following an incident, making the information available in real-time to designated contacts or organizations utilizing volunteers. Works with volunteer centres where they exist to provide volunteer brokerage services when directed
- Collects pre-determined or customized details about goods and services donated by individuals, governments, businesses or organizations and makes information available in real-time to designated contacts or provides goods and services brokerage services when directed
- Maintains up-to-date lists of where and how cash donations can be made
- Able to support case management for vulnerable population fan out procedures working with agencies such as Public Health, CCACs and/or Mental Health Services to support the creation of an inventory of people facing mobility barriers, are isolated or need key health services such as dialysis (May have associated costs)

### Caller Needs and Trends Reporting

- Using predetermined or customized collection details, 211 providers monitor calls, TTY, social media and email contacts to track changing service needs, unmet needs, service gaps and trends
- 211 providers can produce real-time and/or after-action reports with aggregated data to support information useful to municipalities and other levels of government