
REGULAR COUNCIL MEETING MINUTES

Monday, December 15, 2014 | 7:00pm
Council Chambers | Civic Centre

MEMBERS PRESENT Mayor Sue Paterson
Deputy Mayor Selwyn Hicks
Councillor Steve Fitzsimmons
Councillor Peter Hambly
Councillor Rick Hopkins
Councillor Ed King
Councillor Hazel Pratt-Paige

MEMBERS ABSENT

STAFF PRESENT Brian Tocheri, CAO/Clerk
Christine Walker, Director of Corporate Services/Treasurer
Ken Roseborough, Fire Chief
Don Tedford, Director of Development/CBO
Sherri Walden, Director of Parks, Recreation and Culture

OTHERS PRESENT

CHAIRPERSON Mayor Sue Paterson

Mayor Paterson called the meeting to order at 7:00 pm

1. DISCLOSURE OF PECUNIARY INTEREST

Councillor Fitzsimmons made a disclosure of pecuniary interest on item 5.11 Report PRC-10-14 Homecoming 2014 Surplus Funds as he is a member of the Hanover Barons Jr. C Hockey Club and Hanover Minor Hockey Executive. Councillor Fitzsimmons refrained from voting or discussion on this item.

Councillor Hopkins made a disclosure of pecuniary interest on item 5.11 Report PRC-10-14 Homecoming 2014 Surplus Funds as he is a member of the Hanover Fire Department. Councillor Hopkins refrained from voting or discussion on this item.

Deputy Mayor Hicks made a disclosure of pecuniary interest on item 5.11 Report PRC-10-14 Homecoming 2014 Surplus Funds as he is on the executive of several of the community organizations receiving donations. Deputy Mayor Hicks refrained from voting or discussion on this item.

2. DELEGATIONS

2.1 Tony Commisso, Frank Cowan Company & Dave Eccles, Craig McDonald Reddon Insurance Brokers Ltd. – Presentation of the 2015 Annual Liability and Property Insurance Renewal

Dave Eccles introduced Tony Commisso, who provided a brief overview of the 2015 Annual Liability and Property Insurance Renewal for the Town of Hanover. He also spoke about some of the challenges facing the insurance industry.

2.2 Michelle Hjort, Associate Director of RealTerm Energy

Michelle Hjort provided a brief overview of the LAS LED Streetlight Conversion Program including:

- Benefits of LED Lighting
- Background of LAS Program, municipalities currently signed on
- Scope of Work of LAS Program
- Available Incentives
- Relationship with Westario

Mayor Paterson thanked Mr. Commisso and Ms. Hjort for their presentations.

3. MINUTES OF PREVIOUS COUNCIL, BOARD AND COMMITTEE MEETINGS

3.1 Regular Council Meeting Minutes – September 29, 2014

112-14 Moved by COUNCILLOR FITZSIMMONS | Seconded by COUNCILLOR KING
THAT the minutes of the Monday, September 29, 2014 Regular Council Meeting be adopted as printed and circulated. **CARRIED**

3.2 Inaugural Council Meeting Minutes – December 1, 2014

113-14 Moved by COUNCILLOR FITZSIMMONS | Seconded by COUNCILLOR KING
THAT the minutes of the Monday, December 1, 2014 Inaugural Council Meeting be adopted as printed and circulated. **CARRIED**

3.3 Hanover Heritage Committee Meeting Minutes – October 14, November 19, 2014

3.4 Economic Development Committee Meeting Minutes – October 15, November 19, 2014

3.5 Planning Advisory Committee Meeting Minutes – October 15, November 18, December 9, 2014

3.6 Youth Activity & Technology Centre Ad Hoc Steering Committee Meeting Minutes – October 17, October 24, November 14, 2014

3.7 Parks, Recreation & Culture Advisory Committee Meeting Minutes – November 3, 2014

3.8 Hanover Homecoming 2014 Committee Meeting Minutes – November 20, December 4, 2014

114-14 Moved by COUNCILLOR FITZSIMMONS | Seconded by COUNCILLOR KING
THAT the minutes of the following Boards and Committees be received for information and the recommendations contained therein be hereby approved:

- Hanover Heritage Committee Meeting Minutes – October 14, November 19, 2014;
- Economic Development Committee Meeting Minutes – October 15, November 19, 2014;
- Planning Advisory Committee Meeting Minutes – October 15, November 18, December 9, 2014;
- Youth Activity & Technology Centre Ad Hoc Steering Committee Meeting Minutes – October 17, October 24, November 14, 2014;
- Parks, Recreation & Culture Advisory Committee Meeting Minutes – November 3, 2014;
- Hanover Homecoming 2014 Committee Meeting Minutes – November 20, December 4, 2014.

CARRIED

4. CORRESPONDENCE FOR COUNCIL DECISION

4.1 Ministry of Community Safety and Correctional Services – 2015 – 2016 Agreement for Court Security and Prisoner Transportation (CSPT) Program – refer to By-law 2871-14

4.2 County of Huron, Township of Pelee – requesting support of their resolution regarding a proposed plan by Canada Post to Eliminate Home to Home Postal Delivery – for Council's consideration.

Moved by COUNCILLOR KING | Seconded by COUNCILLOR HOPKINS
THAT Hanover Council support the resolution from the County of Huron regarding the proposed plan by Canada Post to eliminate residential home delivery in Canada;
AND THAT a copy of this resolution be forwarded to the County of Huron. **CARRIED**

5. REPORTS

5.1 Report CAO-12-14 – L.E.D. Streetlight Conversion Project

115-14 Moved by COUNCILLOR KING | Seconded by COUNCILLOR HOPKINS
THAT Council accept the procurement process undertaken by Local Authority Services for the selection of a LED streetlight upgrade turn-key service;
AND THAT the Mayor and Clerk be authorized to execute a Letter of Intent with LAS' service partner, RealTerm Energy, for the completion of an Investment Grade Audit as detailed in their proposal. **CARRIED**

- 5.2 Report DCS-16-14 - Provincial Gas Tax Allocation for Public Transit**
- 116-14 Moved by COUNCILLOR KING | Seconded by COUNCILLOR HOPKINS**
THAT the Mayor and Director of Corporate Services/Treasurer be authorized to complete the Letters of Agreement with the Ministry of Transportation (MTO) as the Host Municipality for the Saugeen Mobility and Regional Transit Corporation (SMART) for the public transit Provincial Gas Tax Allocation, as detailed in Report DCS-16-14
AND FURTHER THAT By-law No. 2866-14 be adopted entering into a Letter of Agreement with the Ministry of Transportation. **CARRIED**
- 5.3 Report DCS-17-14 – Annual Liability and Property Insurance Renewal – 2015**
- 117-14 Moved by COUNCILLOR HOPKINS | Seconded by COUNCILLOR FITZSIMMONS**
THAT Hanover Council agree to the Comprehensive Insurance Program for the Corporation of the Town of Hanover, the Hanover Public Library Board and the Hanover Police Services Board as prepared by Frank Cowan Limited for liability, property, and other municipal related insurance coverage effective January 1 to December 31, 2014 at a total cost of \$228,427 (plus applicable taxes), with a reduction in the liability deductible from \$25,000 down to \$15,000 and to continue to set aside \$20,000/year for insurance deductibles in the upcoming 2015 budget. **CARRIED**
- 5.4 Report DCS-18-14 – Ontario Community Infrastructure Fund (OCIF) – Formula Based**
- 118-14 Moved by COUNCILLOR HOPKINS | Seconded by COUNCILLOR FITZSIMMONS**
THAT the Mayor and CAO/Clerk be authorized to complete the Agreement with the Ministry of Agriculture, Food and Rural Affairs for the Ontario Community Infrastructure Fund (OCIF) – Formula Based Component, as detailed in Report DCS-18-14;
AND FURTHER THAT By-law No. 2868-14 be adopted entering into an Agreement with the Ministry of Agriculture, Food and Rural Affairs. **CARRIED**
- 5.5 Report DCS-19-14 – 2015 User Fees and Charges**
- 119-14 Moved by COUNCILLOR KING | Seconded by COUNCILLOR HOPKINS**
THAT the proposed increases for Schedule “C”, “D”, and “E” fees and charges for the various municipal services be implemented and keep the existing Schedules “A”, “B”, “D”, “F - M” at the 2014 rates;
AND FURTHER THAT By-law No. 2869-14 be adopted to establish the rates, fees and charges for various services provided by the municipality effective January 1, 2015. **CARRIED**
- 5.6 Report DCS-21-14 – 2014 Budget Amendments – Transfer to/from Reserves/Reserve Funds**
- 120-14 Moved by COUNCILLOR KING | Seconded by COUNCILLOR HOPKINS**
THAT Hanover Council approve Report DCS-21-14 regarding the 2014 Budget Amendments and Transfers to and from Reserves/Reserve Funds. **CARRIED**
- 5.7 Report DCS-22-14 – 2015 Budget Plan**
- 121-14 Moved by DEPUTY MAYOR HICKS | Seconded by COUNCILLOR PRATT-PAIGE**
THAT Hanover Council accept the 2015 Budget Plan as proposed. **CARRIED**
- 5.8 Report DCS-23-14 – Cheque Signing Authority**
- 122-14 Moved by COUNCILLOR PRATT-PAIGE | Seconded by COUNCILLOR HICKS**
THAT in addition to the Director of Corporate Services/Treasurer and CAO/Clerk, the Mayor and Deputy Mayor be given signing authority privileges from December 1, 2014 to November 30, 2018 on the town of Hanover General Bank Account, the Hanover/Walkerton Landfill Account, the Community Improvement Partnership Account and the Downtown Business Improvement Area Board General Account;
AND FURTHER THAT a combination of any of the two authorized positions be permitted to sign cheques as long as at least one of the authorized positions is Administration, either the Director of Corporate Services/Treasurer or CAO/Clerk;
AND THAT the Director of Corporate Services/Treasurer and CAO/Clerk have the authority to continue to sign banking authorizations on behalf of the Town of Hanover. **CARRIED**

- 5.9 Report PB-16-14 – Site Plan Agreement By-law No. 2865-14 (Canadian Tire Real Estate)

123-14 Moved by DEPUTY MAYOR HICKS | Seconded by COUNCILLOR PRATT-PAIGE THAT Hanover Council adopt By-law No. 2865-14 authorizing the Mayor and Clerk to enter into a Site Plan Agreement, as per Section 41 of the Planning Act to allow for Canadian Tire expansion located at 896 10th Street. **CARRIED**

- 5.10 Report PB-17-14 – Animal Control Services

124-14 Moved by DEPUTY MAYOR HICKS | Seconded by COUNCILOR PRATT-PAIGE THAT Hanover Council adopt By-law No. 2874-14 to enter into an agreement with Owen Sound Animal Shelter to provide Animal Control Services for the period of January 1, 2015 to December 31, 2018; **AND THAT** the Mayor and Clerk be authorized to accept the agreement. **CARRIED**

- 5.11 Report PRC-10-14 – Homecoming 2014 Surplus Funds

125-14 Moved by COUNCILLOR PRATT-PAIGE | Seconded by COUNCILLOR HAMBLY THAT Hanover Council approve the disbursement of the Homecoming surplus funds with \$11,725.00 dedicated for projects and \$6,300.00 donated to community organizations as detailed in Report PRC-10-14; **AND FURTHER THAT** any Homecoming funds that remain at year end be transferred to the future community celebration reserve account. **CARRIED**

6. CORRESPONDENCE & REPORTS FOR COUNCIL INFORMATION

- 6.1 Report CAO-10-14 – Council Committee of the Whole Schedule - 2015
- 6.2 Report DCS-20-14 – Budget Status Report at November 30, 2014
- 6.3 Report FI-14-14 – Monthly Activity Report – October & November 2014
- 6.4 Municipal Facilities Christmas Closure & Holiday Happenings
- 6.5 Committee of Adjustment – October 15, 2014 Meeting Minutes
- 6.6 Hanover Police Services Board – July 29, September 30, October 28, 2014 Meeting Minutes
- 6.7 Hanover Library Board – August 28, September 25, October 23, 2014 Meeting Minutes
- 6.8 Hanover Downtown Improvement Area – July 16, September 10, October 15, 2014 Meeting Minutes
- 6.9 Bluewater Radio Board – September 10, October 8, November 12, 2014 Meeting Minutes
- 6.10 Saugeen Municipal Airport – August 21, September 24, 2014 Meeting Minutes
- 6.11 Ministry of the Environment – EBRO File Number: 14EBR008.1
- 6.12 Grey County – Smoke Free By-law
- 6.13 Smoke Free Ontario Act – email from Miguella Mann, Tobacco Enforcement and Education Officer – Grey Bruce Health Unit
- 6.14 Stewardship Ontario – Interim Industry Funding for Municipal Blue Box Recycling for the 2014 Program Year
- 6.15 Bluewater District School Board – Re: Capital Planning Report

7. BY-LAWS

- 7.1 2865-14 – Site Plan Agreement – Canadian Tire Real Estate Limited (pursuant to Report PB-16-14)
- 7.2 2866-14 – Provincial Gas Tax Allocation for Public Transit (pursuant to Report DCS-16-14)
- 7.3 2868-14 - Ontario Community Infrastructure Fund (OCIF) – Formula Based (pursuant to Report DCS-18-14)
- 7.4 2869-14 – 2015 Rates & Fees (pursuant to Report DCS-19-14)

- 7.5 2870-14 – Confirm Proceedings of September 29, 2014 and December 1, 2014 Inaugural Council Meetings
- 7.6 2871-14 – Agreement with Ministry of Community Safety and Correctional Services – Court Security and Prisoner Transportation (CSPT) Program (pursuant to agenda item 4.1)
- 7.7 2874-14 – Agreement with Owen Sound Animal Shelter (OSAS) – Animal Control Services (pursuant to Report PB-17-14)
- 126-14 Moved by DEPUTY MAYOR HICKS | Seconded by COUNCILLOR PRATT-PAIGE THAT** By-law Numbers 2865-14, 2866-14, 2868-14, 2869-14, 2870-14, 2871-14, and 2874-14 be now read a first time. **CARRIED**
- 127-14 Moved by COUNCILLOR HAMBLBY | Seconded by COUNCILLOR HICKS THAT** By-law Numbers 2865-14, 2866-14, 2868-14, 2869-14, 2870-14, 2871-14, and 2874-14 be now read a second time. **CARRIED**
- 128-14 Moved by COUNCILLOR HICKS | Seconded by COUNCILLOR HAMBLBY THAT** By-law Numbers 2865-14, 2866-14, 2868-14, 2869-14, 2870-14, 2871-14, and 2874-14 be now read a third time, passed, signed by the Mayor and the CAO/Clerk, sealed with the seal of the Corporation and inserted in the By-law Book. **CARRIED**

8. PLANNING & ZONING MATTERS

- 8.1 Next Planning Advisory Committee Meeting – to be determined

9. DATES TO REMEMBER

- 9.1 Next Committee of the Whole Meeting – **Monday, January 12, 2015**
- 9.2 Next Regular Council Meeting – **Monday, January 19, 2015**

10. INTRODUCTION OF NEW BUSINESS

11. CLOSED MEETING

The Chair advised that Hanover Council will meet in closed session in order to address a matter pertaining to a proposed or pending acquisition or disposition of land by the municipality or local board, and personal matters about an identifiable individual, including municipal or local board employees.

- 129-14 Moved by COUNCILLOR HAMBY | Seconded by DEPUTY MAYOR HICKS THAT** the Council of the Town of Hanover meet in closed session in order to address a matter pertaining to a proposed or pending acquisition or disposition of land by the municipality or local board, and personal matters about an identifiable individual, including municipal or local board employees. **CARRIED**

Hanover Council reconvened in open session at 9:40 pm and the Chair confirmed that Hanover Council had gone in closed session and discussed a matter pertaining to a proposed or pending acquisition or disposition of land by the municipality or local board, and personal matters about an identifiable individual, including municipal or local board employees.

By-law No. 2867-14 – Land Transfer: Town of Hanover to 1864322 Ontario Limited (Ward)

By-law No. 2872-14 – Easement Registration from 1098620 Ontario Limited (Mark Ebert) to Town of Hanover (Site Plan Agreement – Turner)

By-law No. 2873-14 – Appointments to Boards and Committees of Council

Moved by COUNCILLOR KING | Seconded by COUNCILLOR HOPKINS THAT By-law Numbers 2867-14, 2872-14, and 2873-14 be now read a first time. **CARRIED**

Moved by COUNCILLOR HAMBLBY | Seconded by COUNCILLOR PRATT-PAIGE THAT By-law Numbers 2867-14, 2872-14, and 2873-14 be now read a second time. **CARRIED**

Moved by DEPUTY MAYOR HICKS | Seconded by COUNCILLOR FITZSIMMONS THAT By-law Numbers 2867-14, 2872-14, and 2873-14 be now read a third time, passed, signed by the Mayor and the CAO/Clerk, sealed with the seal of the Corporation and inserted in the By-law Book. **CARRIED**

12. ADJOURNMENT

130-14 Moved by COUNCILLOR HAMBLY | Seconded by DEPUTY MAYOR HICKS
THAT this meeting of Hanover Council now be adjourned at 9:45 pm. **CARRIED**

Susan Paterson, Mayor

Brian Tocheri, CAO/Clerk