
COMMITTEE OF THE WHOLE MEETING MINUTES

Monday, September 14, 2015 | 7:00pm
Council Chambers | Civic Centre

MEMBERS PRESENT Mayor Sue Paterson
Deputy Mayor Selwyn Hicks
Councillor Steve Fitzsimmons
Councillor Peter Hambly
Councillor Rick Hopkins
Councillor Ed King
Councillor Hazel Pratt-Paige

MEMBERS ABSENT

STAFF PRESENT Brian Tocheri, CAO/Clerk
Christine Walker, Director of Corporate Services
Ron Cooper, Director of Public Works
Ken Roseborough, Fire Chief
Sherri Walden, Director of Parks, Recreation & Culture
John Fruin, Chief Operator – Water and Wastewater Treatment Plants

CHAIRPERSON Mayor Sue Paterson

Mayor Paterson called the meeting to order at 7:00 pm.

1. DISCLOSURE OF PECUNIARY INTEREST

- 1.1 Councillor Fitzsimmons declared a conflict on item 4.4 Report PRC-17-15 as the individual involved is a close personal friend. Councillor Fitzsimmons refrained from discussion or voting on this item.

2. HEALTH & SAFETY MESSAGE – Slow Down: Back to School Means Sharing the Road (Councillor King)

Back to school means more children walking and biking on our roads. Younger children often have limited experience with traffic and lack the skills to negotiate traffic safely. Motorists need to take special care while driving. Help our children get safely to school by following these important safety rules:

- Be aware of school zone signage.
- Reduce speed in school zones.
- Be ready to stop at all times. Children do not always notice oncoming traffic.
- Always try to make eye contact with children waiting to cross the road.
- Be patient and wait for children to complete their crossing before proceeding.
- Stop when directed to do so by a crossing guard.
- Never pass a bus from behind – or from either direction if you're on an undivided road – if it is stopped to load or unload children.
- If the lights are flashing and the stop arm is extended, traffic must stop.
- The area 10 feet around a school bus is the most dangerous for children; stop far enough back to allow them space to safely enter and exit the bus.
- Be alert; children often are unpredictable, and they tend to ignore hazards and take risks.

3. DELEGATIONS

4. STAFF REPORTS AND RECOMMENDATIONS

4.1 Report DCS-22-15 – Appointment of External Municipal Auditor – 2015 - 2019

Moved by COUNCILLOR HAMBLY | Seconded by DEPUTY MAYOR HICKS

THAT Hanover Council appoint BDO Canada LLP, Chartered Professional Accountants, Licensed Public Accountants (Hanover Branch), to provide annual audit services to the Corporation of the Town of Hanover, including the Town of Hanover Trust Funds, the Hanover/Walkerton Landfill Site, the Hanover Downtown Business Improvement Area and the consolidation of all Boards into the Town Financials for the fiscal years ending 31st December 2015, 2016, 2017, 2018, and 2019 and that a by-law be prepared for Council's decision for the September 21st, 2015 Council meeting.

CARRIED

4.2 Report DCS-23-15 – Declaration of 612 10th Street as Municipal Capital Facility

Moved by COUNCILLOR PRATT-PAIGE | Seconded by COUNCILLOR FITZSIMMONS
THAT Hanover Council declare the property at 612 10th Street a municipal capital facility for the purposes of the municipality and for public use and should be exempt from taxes;
AND FURTHER THAT the appropriate by-law be passed to designate certain lands as a municipal capital facility. **CARRIED**

4.3 Report PW-14-15 - Drinking Water Quality Management System – Council Endorsement

Moved by COUNCILLOR KING | Seconded by COUNCILLOR PRATT-PAIGE
THAT Council approve and endorse amendments to the Drinking Water Quality Management System subsequent to Internal Audit, Management Review, Emergency Training Exercise and External Audit completed since June 2014 as presented. **CARRIED**

4.4 Report PRC-17-15 – P & H Centre Concession Operation & Rental Agreement

Moved by COUNCILLOR HOPKINS | Seconded by COUNCILLOR KING
THAT Council approve the P & H Centre Concession Operation and Rental Agreement with Lantz Meat Market as included with Report PRC-17-15. **CARRIED**

5. STAFF REPORTS AND CORRESPONDENCE FOR INFORMATION

5.1 Verbal Reports from Council – Re: AMO Conference

Council members shared information on the workshops and sessions that they attended during the 2015 AMO Conference which was held in Niagara Falls, August 16th – 19th.

5.2 Report DCS-24-15 – Monthly Financial Statement and Accounts Payable Listing – August 2015

5.3 Report FI-17-15 – August Activity Report

5.4 Report FI-18-15 – Hanover Firefit Team

5.5 Report FI-19-15 – Trillium Mutual Insurance Company \$15,000 Donation

5.6 Report PW-15-15 – May 1 to August 31, 2015 Water Treatment Plant Operations Report

5.7 Report PW-16-15 – May 1 to August 31, 2015 Wastewater Treatment Plant Operations Report

5.8 Committee of Adjustment – August 26, 2015 Meeting Minutes

5.9 Westario Power Disconnection Policy Review

5.10 Hanover Library Board – June 25, 2015 Meeting Minutes

5.11 Hanover Public Library – Annual Report 2014

5.12 Joint Health & Safety Committee – September 3, 2015 Meeting Minutes

5.13 Hanover Police Services Board – July 28, 2015 Meeting Minutes

5.14 Saugeen Mobility and Regional Transit – July 24, 2015 Meeting Minutes

5.15 Ministry of Agriculture, Food and Rural Affairs & Municipal Affairs and Housing– Re: AMO Conference Delegations

5.16 Household Hazardous Waste Days – September 19th & October 3rd

5.17 Launch Pad Grand Opening – Thursday, October 1, 2015 | 5:00 – 8:00pm

5.18 Drinking Water Source Protection Municipal Implementation Workshops – September 25th in Walkerton; September 29th in Owen Sound

5.19 Grey Bruce Health Unit – Endorsement of the Bruce Grey Food Charter

5.20 Saugeen Municipal Airport – June 24, 2015 Meeting Minutes

6. CORRESPONDENCE REQUIRING COMMITTEE ACTION

- 6.1 Hanover Parks, Recreation & Culture – request to proclaim September 19 to 27, 2015 as National Coaches Week

Moved by COUNCILLOR FITZSIMMONS | Seconded by COUNCILLOR PRATT-PAIGE

WHEREAS Good coaches can positively influence a child's self-confidence and attitude toward sport, fitness and health as a lifelong pursuit; and

WHEREAS the goal of the week is to help bring quality sport programs to thousands of children by inspiring more Ontarians to take up coaching as their volunteer activity; and
WHEREAS During the week over 1,000 men and women will be attending free clinics and workshops across the province to develop their skills and learn more about coaching young people; and

WHEREAS September 19 to 27, 2015 has been designated Ontario Coaches Week, an initiative launched by the Coaches Association of Ontario in 2006 with the support of the province of Ontario and the federal government;

THEREFORE In recognition of these benefits and values and to provide a focal point within the year for increasing awareness, the Town of Hanover hereby proclaims September 19 to 27 as National Coaches Week. **CARRIED**

- 6.2 Community Schools Alliance – Re: request to become a member

Moved by COUNCILLOR PRATT-PAIGE | Seconded by COUNCILLOR HAMBLY

THAT the Town of Hanover become a member of the Community Schools Alliance. **CARRIED**

- 6.3 Municipality of Brockton – requesting support of their resolution to request Westario Power Inc. to make their board minutes public.
 This correspondence was noted and filed.

- 6.4 Recycling Council of Ontario – request to proclaim Waste Reduction Week.

Moved by COUNCILLOR KING | Seconded by COUNCILLOR HAMBLY

THAT the Council of the Town of Hanover proclaim October 19 – 25, 2015 as Waste Reduction Week in the Town of Hanover. **CARRIED**

- 6.5 AMO – Re: request to donate to the Syrian Refugee Crisis.

Moved by COUNCILLOR KING | Seconded by COUNCILLOR PRATT-PAIGE

THAT the Town of Hanover make a donation of \$500.00 to "Lifeline Syria" to aid in the international effort to resettle the Syrian refugees in safe countries. **CARRIED**

7. PLANNING AND ZONING MATTERS

- 7.1 Next Planning Advisory Committee Meeting – Tuesday, September 15, 2015 | 7:00pm

8. DATES TO REMEMBER

- 8.1 Next Regular Council Meeting – Monday, September 21, 2015 | 7:00pm
 8.2 Next Committee of the Whole Meeting – Monday, October 5, 2015 | 7:00pm
 8.3 Household Hazardous Waste Days – September 19th & October 3rd
 8.4 Launch Pad Grand Opening – Thursday, October 1, 2015 | 5:00pm
 8.5 Strategic Plan Workshops – October 2nd | 6:00-9:00pm; October 3rd | 9:00am-5:00pm
 8.6 The Main Street Gala – Saturday, October 17, 2015 | 7:00pm | Launch Pad

9. INTRODUCTION OF NEW BUSINESS

- 9.1 Councillor Hambly noted that the swearing-in ceremony for newly appointed Hanover Chief of Police, Christopher Knoll will be held during the September 21, 2015 Council meeting.

10. CLOSED MEETING

11. ADJOURNMENT

Moved by COUNCILLOR HAMBLY | Seconded by COUNCILLOR PRATT-PAIGE
THAT this meeting of Hanover Council now be adjourned at 8:45 pm. **CARRIED**

Sue Paterson, Mayor

Brian Tocheri, CAO/Clerk