

**This face shield does not replace safety glasses for areas and tasks where they are required for protection against impact hazards**

### WHAT IS THE PURPOSE OF THE FACE SHIELD?



Personal face shields are being provided to help us protect our personal space and supplement social distancing efforts while working together.

Face shields are one of the many tools being introduced to protect The Town of Hanover workers.

Note: medical personnel often wear these face shields to protect their eyes, face, and mouth from contact with airborne water droplets from coughs and sneezes.

### HOW DOES THE FACE SHIELD PROVIDE PROTECTION?



A face shield protects others if you cough or sneeze, by reducing the spread of microscopic water droplets that could contain viruses into the air around you.

In the same way, it protects you if someone else coughs or sneezes.



Another benefit of the face shield is that it reminds you not to touch your own face with your hands.

Not touching your face is one of the most important ways to avoid getting infected. However, studies show that many of us touch our faces at least 20 times every hour.

Along with regular cleaning of surfaces, the face shield can help reduce infections resulting from hand contact with your face after touching surfaces that other people have touched.

### USING A FACE SHIELD



Some reasons to use a face shield to protect against infection:

- Does not interfere with breathing or talking
- Cooler and more comfortable than some other types of personal protection equipment
- Protects the entire face
- Can be worn with facial hair, so wearers do not have to be clean shaven

Along with other precautions we are taking, using face shields is one of the ways we can protect each other from spreading the infection.

Face shields are simple to use - just place the elastic strap around your head, with the foam pad resting on your forehead. Talk to your supervisor if you have any questions about how to put on a face mask or wear it properly.

### CLEANING AND MAINTENANCE OF FACESHIELDS



When you need to clean your face shield, wipe it down with a wet cloth, paper towel or wet wipe. Suitable cleaners include soap and water or approved disinfectants. Use clean water or alcohol to remove any residue. Dry the face shield before wearing it again.

Wash your hands for at least 20 seconds before and after cleaning (always a good idea).

When not in use, store the face shield in a clean location or sealed in a plastic bag.

Replace a damage face shield with a new one as needed.

### FREQUENTLY ASKED QUESTIONS (FAQs)



#### WHERE DO I WEAR THE FACE SHIELD?

At a minimum when working in close proximity to others such as your workstations.

#### WHY DO I NEED TO WEAR A FACE SHIELD?

It will help protect you and your co-workers supplement social distancing.

#### CAN I WEAR OTHER PPE WITH THE FACE SHIELD?

Yes, other previously designated PPE such as safety glasses should be worn when necessary. The shield is additional protection to be used where it does not interfere with another required PPE.

#### WHAT DO I DO WITH MY FACE SHIELD AT THE END OF THE SHIFT?

If the face shield is still in good condition, store in a clean place or seal it in a storage bag.

If the face shield is damaged, discard and replace with a new one.