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## HANOVER CEMETERY BOARD MEETING MINUTES

Friday, February 2, 2018 | 9:00am

Winkler Room | Civic Centre

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**MEMBERS PRESENT** Linda Vallie | Steve Fitzsimmons | Gary Rahn

**MEMBERS ABSENT** Len Karl | Joe Foster

**STAFF PRESENT** Ron Cooper | Marianne Lamont

**OTHERS PRESENT** John Mighton, Glen Guite (arrival 9:10am)

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**1. Disclosure of Pecuniary Interest – NONE DECLARED**

**2. Delegations - None**

**3. Adoption of Previous Minutes - October 27, 2017**

**Moved by STEVE FITZSIMMONS / Seconded by LINDA VALLIE**

**THAT** the minutes of October 27, 2017 meeting be approved as printed and circulated.

**CARRIED**

**4. Business Arising**

**4.1 Memorial Tree Program**

R. Cooper reported that staff were still working on this project. It is very important that policies and procedures be in place for this program before releasing to public.

J. Mighton mentioned that a representative from Saugeen Valley Conservation Authority dropped off information at the funeral home regarding a new memorial tree program that they have started. The board directed staff to look into this new program and report at next cemetery board meeting.

**4.2 Columbarium**

The new columbarium was delivered and installed in the cemetery on January 11<sup>th</sup>, 2018. There is still brick work, landscaping and row engraving to be completed in Spring when weather is more favourable.

**4.3 Artificial Grass Covering for Inurnments**

J. Mighton had ordered artificial grass covering for use during inurnments at the cemetery. Upon inspection it was decided that this was not suitable. He has asked Durrer Carpet to supply a quote and specifications on a covering. J. Mighton will update Cemetery Board when he receives more information from Durrer.

**5. Items for Discussion**

**5.1 Status of Interments/Inurnments**

The Cemetery Board reviewed interment/inurnments completed to December 31<sup>st</sup> with no concerns expressed. It was noted that there is no significant changes from 2016 to 2017.

## **5.2 Budget**

Proposed 2018 budget was circulated for review by Cemetery Board. L Vallie questioned the increase in full-time salaries. R. Cooper explained that increase was due to Public Works staff being utilized for summer maintenance and grave digging.

**Moved by LINDA VALLIE/seconded by STEVEN FITZSIMMONS**

**That** the Hanover Cemetery Board recommend the 2018 cemetery budget be presented to Hanover Council for adoption. **CARRIED**

## **5. New Business - None**

## **6. Next Meeting**

- Date to be determined by staff
- Anticipated by mid March

## **7. Adjournment**

- Meeting adjourned at 9:25am.

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Gary Rahn, Chairman

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Marianne Lamont, Secretary